



## **New Member Policy**

Any prospective member must submit a membership application, agree to uphold the Alliance Code of Ethics, and be a Program Approved Service Agency (PASA) serving at least one individual for a minimum of six-months to be considered for membership.

1. After an application is submitted, the Membership Services Committee will check the references on the application from the proposed member.
2. A Membership Services Committee member or Alliance staff will conduct an in-person interview with the prospective member.
3. 30 days after applying for membership, Alliance will conduct an in-person interview and all Alliance members will be asked to submit recommendations, references, or objections. Any feedback submitted through the Alliance Confidential Feedback Form will remain confidential and only the Executive Director, Alliance Staff, and the Membership Services Chair will have access to the feedback.
4. If the prospective member receives positive feedback through the initial reference check and interview process, the prospective member will be invited to an Alliance Board of Directors meeting and will be assigned a meeting mentor.
5. For one month after the board meeting, the prospective member will be given access to email communications and will be provided an overview (not access) to the Alliance Member Portal by Alliance Staff.
6. The Membership Services Committee will make a recommendation to the Executive Committee.
7. The Alliance Executive Committee will review the Membership Services Committee recommendation and all relevant references and/or objections. The Executive Committee will vote on the recommendation and refer it to the full Board.
8. Applicants for membership to the Alliance shall be accepted for membership upon a vote for acceptance by a quorum of the Board of Directors.



Approved by Alliance Executive Committee on 1.21.15  
Ratified by Alliance Board on 2.19.15. (Amended 5/18/19)